

Faith and Mission Leader

Position Overview

The work of the Faith and Mission Leader is founded on the vision and mission of Christ, is given impetus by the College Mission Understanding, the College motto, *love one another as I have loved you* and an unwavering commitment to nurturing the whole person; their cognitive, spiritual, physical, emotional and social selves, thus ensuring that everyone flourishes and has every opportunity to be the best they can be, with God's grace.

The Faith and Mission Leader shares responsibility for the implementation of the School Improvement Plan (SIP) and will lead aspects of the work, either at a team or whole school level.

A key component of this leadership role is building the capacity of individual staff, and fostering the collective efficacy of teams and the school community through collaboration and shared work, effective use of data and feedback, research, professional observation, mentoring, coaching and reflective practice.

Through the Religious Education program and learning across the curriculum; in prayer, reflection and liturgical experiences; and through symbols, art and outreach, the Faith and Mission Leader creates an environment where faith is explored, nurtured, enlivened and sustained. The Faith and Mission Leader provides opportunities for students and staff to engage in the ongoing dialogue between faith and life, and in deepening their understanding of faith, scripture and the Catholic tradition.

Organizational Relationships

The Faith and Mission Leader will:

- be directly responsible to the Principal;
- be a member of the College Leadership Team, and
- lead meetings of the Faith and Mission Team.

Statement of Duties

Leadership in Faith and Mission

The Faith and Mission Leader will:

- oversee the organisation of liturgies, prayer and reflection experiences to celebrate key events in the life of the College and Church;
- support pastoral care teachers in leading morning prayer;
- facilitate staff prayer;
- plan and organise Reflection Days at each year level;
- oversee the implementation of action and outreach across the school;
- facilitate student voice and agency through the Social Justice Council and social justice initiatives;
- lead the Catholic Earthcare Accreditation project;

	• welcome and induct staff into the ethos of Catholic education and assist them in developing an informed understanding of Church teaching and Catholic traditions; • support staff in gaining Accreditation to Teach in a Catholic School and Accreditation to Teach Religious Education; • encourage staff to pursue further study in Theology and Religious Education; • facilitate whole staff professional learning in the areas of Faith, Mission and Catholic Identity; • organize the sacramental program; • contribute to the College newsletter on issues of Faith, Mission and Catholic Identity; • develop links with the local parish communities; • liaise with the College Chaplains; • ensure that throughout the College there is a strong link between the Mission Understanding and practice; • plan and organise co-curricular activities which nurture the faith life of students; • foster the connection between the arts and liturgy, particularly liturgical music, drama and art; • develop and implement the Annual Action plan for Education In Faith; and • recognise student achievement in the area of faith development.
Management of Faith and Mission	In managing this area, Faith and Mission Leader will: • welcome and induct new staff; • prepare and manage the Faith and Mission budget; • represent the College at Intercampus meetings and meetings with partner primary schools;
Child Safety	• Be familiar with and comply with the school's child-safe policy and code of conduct, and any other policies or procedures relating to child safety. • Ensure that students participating in the Religious Education and Faith Development activities are provided with a child-safe environment, and that staff are familiar with and comply with the College child-safe policy, the code of conduct and policies and procedures relating to child safety. • Demonstrate duty of care to students in relation to their physical and mental wellbeing.
Professional Learning	• Commit to further study and ongoing professional learning. • Be open to researching areas of interest relevant to directions provided in

	the school's strategic plan.
General Duties	• Contribute to a healthy and safe work environment for yourself and others and comply with all safe work policies and procedures. • Attend school meetings and after school activities, sporting events, mass, community and faith days as required by the Principal. • Demonstrate professional and collegiate relationships with colleagues. • Other duties as directed by the Principal.

CORE REQUIREMENTS	
Commitment to Catholic Education	• A demonstrated understanding of the ethos of a Catholic school and its mission. • A demonstrated understanding of the Church's teachings and the Catholic leader's role in the mission of the Church.
Commitment to Child Safety	• A demonstrated understanding of child safety and the ability to set up practices, policies and procedures to ensure the safety of young people in the area. • A demonstrated understanding of appropriate behaviours when engaging with children. • Familiarity with legal obligations relating to child safety (e.g. mandatory reporting). • Be a suitable person to engage in child related work.
Education and Experience	• Postgraduate qualifications in Theology or Religious Education or the willingness to pursue this. • Teaching Qualifications and extensive experience as a teacher. • Current Victorian Institute of Teaching (VIT) registration • Accreditation to teach in a Catholic school and / or Accreditation to teach Religious Education or Lead in a Catholic School (or be working towards this)
KEY SELECTION CRITERIA	
• A proven commitment to ethos and ideals of Catholic Education. • Ability to provide leadership to staff that is characterised by a desire for continuous, imaginative, yet realistic improvement. • A deep understanding of Faith Development and Religious Education content and skills,	

contemporary curriculum design and assessment, and quality teaching.

- Ability to initiate ideas, develop innovative teaching practice and manage change effectively.
- Demonstrated excellence as a classroom teacher.
- Sound organisational and interpersonal skills, and the ability to communicate effectively..
- The ability to develop, lead and work within a team.
- The ability to contribute critically and constructively to the development of policies and procedures.
- A commitment to further study and / or ongoing professional learning.

Level: POL 4

Time Allocation: 14 periods per cycle

Tenure: 1 year